Admission Requirements

Master's Programs Admission Requirements

1. The student should hold a Bachelor's degree or equivalent qualification, obtained from a recognized university, where he/she was enrolled as a regular, full-time student.

2. The student's ranking for the Bachelor's degree should not be less than (Good) or equivalent. Students may be accepted with a ranking of (Satisfactory), provided that the percentage of these students does not exceed 25% of the total number of seats allocated in each specialization (10% Jordanian students - 15% foreign students).

3. The Bachelor's degree held should be in a discipline that qualifies the student to study the specialized program that he wishes to join, according to the study plan for that program. In exceptional cases, decided upon by the departmental and School Graduate Studies Committee, a student who holds a Bachelor's degree in other disciplines may be accepted.

4. Students are accepted into a Master's program based on a decision by the Graduate Studies Board following a recommendation from the departmental Graduate Studies Committee, and the track of study is determined (thesis or comprehensive).

5. Students with a (Satisfactory) ranking, or equivalent, in the Bachelor's degree are required to study three Master's level courses, equal to 9 credit hours, to be determined by the department the student wishes to join. These courses will be standard for all students applying for that program, and all students should pass every course with a grade of not less than 70% and with a cumulative average of not less than 75% in order to become a regular student. Students who pass these three courses shall have them calculated as completed courses from the study plan. Should the student fail the courses, his/her acceptance to the University shall be revoked.

6. All students wishing to enroll in graduate studies must provide a certificate proving competency in one of the following English language proficiency examinations:

   a. The National Examination (equivalent): For graduate students in Engineering majors, a minimum score of 75% is required; Computing majors require a minimum score of 65%; and Business majors require a score of not less than 50%. This examination can be taken at the language centers located in the public universities of Jordan.

   b. The TOEFL examination: For graduate students in Engineering majors, a minimum score of 90 is required; Computing majors require a minimum score of 69; and Business majors require a score of not less than 59. This examination can be taken at AMIDEAST centers, Jordanian branches only.

   c. The IELTS examination: For graduate students in Engineering majors, a minimum score of 6.5 is required; Computing majors require a minimum score of 5.5; and Business majors require a score of not less than 5. This examination can be taken at British Council centers, UniHouse – for Consultation and Studies, Oval International Academy, Jordanian branches only.

Candidates who have already fulfilled the condition of passing an English language competency exam prior to registering in a Master's program will be exempted from retaking the exam if they enroll in a new Master's program or PhD program.

7. Remedial courses: Upon admission, students may be required to register for a number of remedial courses at the Bachelor's degree level. These courses should not exceed a total of 9 credit hours, and the marks from these courses shall not be included in the student's cumulative average. Also, the credit hours shall not be calculated within the number of credit hours required to obtain a Master's degree. The student should achieve a minimum mark of 70% in these courses.

The documents required to apply for a Master's program:

1. The original transcript of the Jordanian General Secondary School Certificate, or a copy thereof, certified by the Jordanian Ministry of Education.

2. The original transcript and degree certificate of the Bachelor's degree, or copies certified by the Jordanian Ministry of Higher Education and Scientific Research.

3. An equivalency document for the Bachelor's degree certificate, obtained from the Jordanian Ministry of Higher Education and Scientific Research (for degrees issued by non-Jordanian universities).

4. A certificate from the Ministry of Higher Education and Scientific Research, determining the student's average and ranking (for degrees issued by non-Jordanian universities).

5. A certificate proving that the student has passed an English language exam certified by the Jordanian Ministry of Higher Education and Scientific Research.

6. The original birth certificate or certified copy.

7. A certified copy of the civil ID.

8. A certified copy of the passport.

9. Three recent, color passport photographs.

Semester fees:

- Application fees: 50 JOD.

- Admission and registration fees: 50 JOD (Payable once, upon enrollment).

- Semester fees: 350 JOD, payable each academic semester.

Students who have completed courses at another university:

1. Consideration may be given to crediting courses taken by the student at another university provided that he/she fulfills the admission requirements of the desired Master's program in terms of Secondary School average, specialization and availability of vacancies, provided that the number of hours to be credited does not exceed 9 credit hours. The marks gained in these courses shall not be calculated in the student's cumulative average.

2. Crediting the courses studied by the student at another university is dependent upon the following conditions:

   - The course taken should be equivalent or higher in level and content than the equivalent course in the chosen study plan.
   - The student's evaluation in all courses should not be less than (Very good).
   - There should not have passed more than five years since the student passed the course.

PhD Program in Computer Science Admission Requirements

- **Graduates of IT, Computer Engineering and other technology-related majors may apply for the program provided the following conditions are met:**

1. The applicant must hold a Bachelor's degree or equivalent, and a Master's degree or equivalent, gained through regular study at an accredited university.

2. The applicant should have gained a minimum 70% at secondary school level, minimum ranking of (Good) at the Bachelor's degree level, and a minimum ranking of (Very good) or equivalent for the Master's degree level.

3. Applicants must have passed one of the following English language proficiency examinations:

   a) The **National Examination** (equivalent) which can be taken at language centers at official Jordanian universities. The minimum required score is 65%.
   b) The **TOEFL (IBT)** examination. The minimum required score is 69. This exam can be taken at the **AMIDEAST** center, Jordan branch only.
   c) The **IELTS examination**. The minimum required score is 5.5. This exam can be taken at the **British Council Center**, Jordan branch only.

Applicants are exempted from the third condition when applying for a PhD program if they have previously passed an English language proficiency test for admission to a Master's degree program.

- **Required documents for application to the PhD program**

1. Original transcript of marks gained in the General Secondary School Certificate, or certified copies, in Arabic and English.

2. Transcripts and graduation certificates for the Bachelor's and Master's degrees - original documents or copies certified by the Ministry of Higher Education.

3. Statement of Purpose.

4. Holders of non-Jordanian certificates need to obtain equivalency documents from the Ministry of Higher Education

5. A copy of the results of the English language examination.

6. A recent, certified copy of the student's birth certificate.

7. A certified copy of the personal identity card - for Jordanian students.

8. A certified copy of the passport - for non-Jordanian students.

9. Two letters of **recommendation,** written according to the example available on the website, to be delivered to the School of Graduate Studies in a sealed envelope, signed by the recommending party.

10. A copy of the student's CV. This should include any research, projects and theses completed by the student during his studies and the names of supervisors.

11. A completed student **information form** (available on the website).

12. 3 recent color passport photographs.